

10.0 Working at Height Policy

Due to the nature of our works and the need to undertake a vast majority of our works at height we will take all reasonable steps to provide a safe working environment for our employees and uphold the hierarchy of requirements implemented by the Work at Height Regulations 2005.

We shall provide the necessary preventive and protective measures to prevent falls of persons or materials from the workplace and will liaise with any other persons involved in the work activity.

All our employees and any other person involved in the work activity shall cooperate in the implementation of this Policy.

The responsibility for the implementation of this policy lies with me as the Managing Director. The company will, in consultation with our employees and their representatives:

- Carry out an assessment of the risks involved in work at height and take steps to eliminate or control them;
- Provide all the necessary equipment to allow safe access to and egress from the place of work;
- Provide suitable plant to enable the materials used in the course of the work to be safely lifted to, and stored if necessary, at the workplace;
- When working in an open environment, assess the effect of weather conditions on the type of work being undertaken and, if necessary, halt work temporarily (once the work, plant and equipment have been left in a safe condition) until such time as it is safe to continue;
- When working at dusk, night or dawn, provide sufficient local lighting, so that work can be carried out safely and access and egress are easily visible;
- Arrange for the regular inspection of all equipment required for working at height, particularly where there is a statutory requirement to do so;
- Appoint a competent person to be responsible for the supervision of the erection, altering and dismantling of scaffolding and for the inspection of equipment used in work at height;

We will prepare a safety method statement/plan of works, incorporating the results of any risk assessments made, for work at height, to be followed by all involved in such work.

Where it is not possible to follow the safe system of work:

- No further work must be undertaken;
- A responsible person must be informed;
- Alternative procedures outlined and workers advised of these following appropriate consultations.

We shall provide any information, instruction, and training that an employee may require to carry out his or her trade or skill in a safe manner when working at height.

We shall ensure that persons responsible for ancillary plant and equipment used for the work are suitably and adequately trained and capable of providing the correct information on its use.

We will continue to review our work at height policy as technology advances with safer methods of work and equipment.

Where safety harnesses are to be used as a last resort our employees will be trained in the correct use and inspection of such items, and undertake daily checks before each use and 3 monthly checks undertaken by our competent and trained person to be defined in their roles and responsibilities.

Further reference must be made to our Special Works Procedures section SWP 1.0 for undertaking works on site or within our office and warehouse facilities.

Signed: 

Date: 1st July 2020

Mr. Bradley Rees, Managing Director